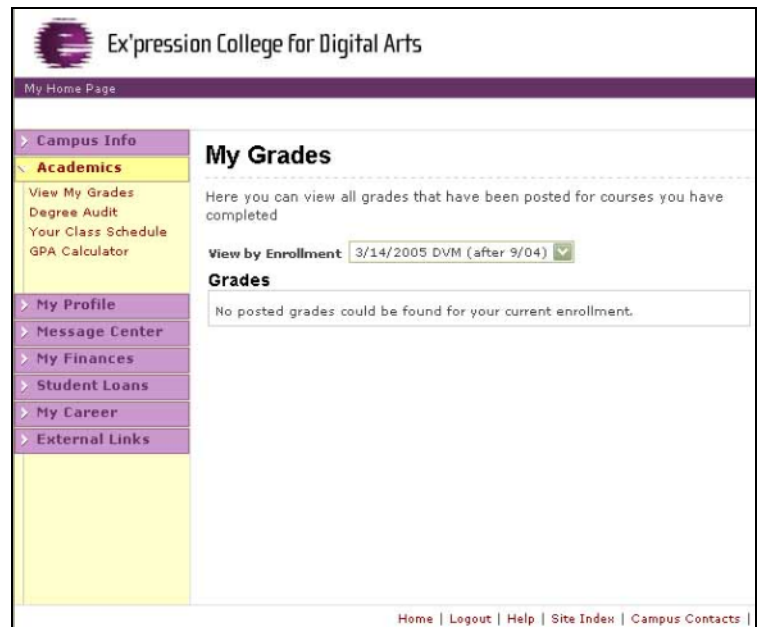


VIEWING YOUR GRADES

1. Select **"My Academics"** and then **"View My Grades"**.
2. Your grade history will appear (provided that you have grades on file).
3. To change the course you are viewing, select from the drop-down menu near the top of the screen.



VIEWING YOUR DEGREE AUDIT

4. To view degree audit, select **"My Academics"** and then **"Degree Audit"**.
5. The program details will be displayed, along with a list of required courses.
 - a. The degree audit will show the status of your required courses (i.e., completed, current or scheduled).
 - b. If the status column is empty, you have not been scheduled for or taken the course.
6. Select the **"Printable Version"** option to print.

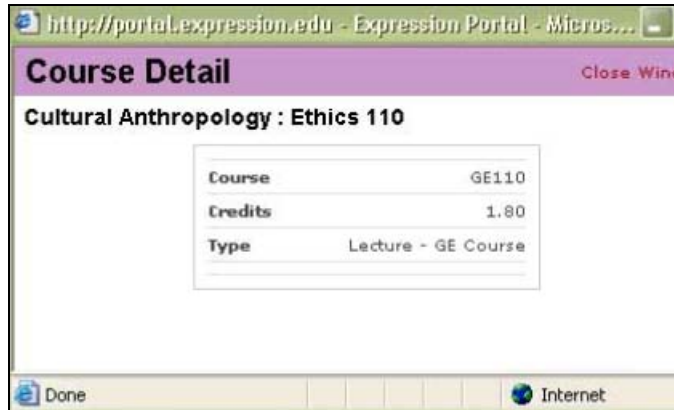
Course	Course Title	Cr	Credits Earned	Status	Grade Term
CDV330	3 D Modeling 2	4.70	0.00	Future	
CDV251	3D Modeling 1	4.60	0.00	Future	

7. Scroll down to view the rest of your courses.
 - a. The degree audit may be several pages long.
 - b. To view the required courses by type (i.e. general education, core courses, etc.) select from the

category drop-down menu.

YOUR DEGREE AUDIT (CONTINUED)

8. To get more information about a course, including the course description, click on the **Course Name**.
 - a. Another window will open, displaying the course information:



9. The **Hypothetical Degree Audit** allows you to see which courses you have completed (or are scheduled to take) that will apply to a different degree.
 - a. Select the **new program** you would like to view.
 - b. Click on the "**Evaluate Program**" button.
 - c. Your results will be displayed.